



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION  
*Student Services*

**APPROVED**

**Student Services Council  
May 30, 2013  
9:30 a.m. – 11:00 a.m.  
District Office, Room 110  
Minutes**

Julie Barnes	Mesa College
Stephen Flores	Continuing Education Senate
Cathi Lopez	City Academic Senate
David Navarro	Miramar Academic Senate
Lynn Neault	Student Services
Gerald Ramsey	Miramar College
Cynthia Rico	Mesa Academic Senate
Denise Whisenhunt	City College

**GUEST:**

Cathy Hasson                      Institutional Research & Planning

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1.0 Approval of Minutes

- May 16, 2013
- Approved

2.0 Shared Governance Self-Assessment Survey (Cathy Hasson)

- At a previous Student Services Council meeting, Cathy Hasson, Director of Institutional Research and Planning provided an overview of the upcoming self-assessment of the district participatory governance structure. It was agreed to discuss the final report and respond to the survey as a group at this meeting.
- Dr. Hasson facilitated the *Districtwide Participatory Governance Assessment: Student Services Survey* and the Council provided feedback as a group.
- The Council provided their ratings of the Council's overall contributions to districtwide participatory governance in the district which included the following domains: role and function of participation in policy and procedure development, communication, collegial consultation, and integrity and effectiveness in meeting goals. In addition, the Council assessed its overall effectiveness.

- The Council discussed the progress it made toward each of the recommended action items identified in the previous assessment.
- The Council also provided their recommended actions for each domain for the future.
- The Council will receive a draft copy of their survey responses to review and will be finalized at a future meeting.

3.0 Priority Registration Update - Deferred

4.0 Preliminary Awards Data - Deferred

5.0 Commencement 2014 Deadline Dates - Deferred

6.0 Student Services Procedures (DRAFT)

- The Council was provided with drafts of the following revised procedures for review and input.
  - AP 3105.1 – *Academic Accommodations for Students with Disabilities*
  - AP 3105.2 – *Service Animals*
- Lynn Neault explained that the proposed changes are to AP 3105.1 *Academic Accommodations for Students with Disabilities* to provide more specificity to the process of challenge to an academic accommodation determination. The changes to AP 3105.2 *Service Animals* reflect current legal standards.
- It was agreed to send out the drafts electronically to review and report feedback at the next Student Services Council meeting.